

## Change of cost plan for current member

**PLEASE DO NOT COMPLETE THIS FORM IF YOU WISH TO STAY ON THE SAME COST PLAN**

If you do wish to change your cost plan from 1 April please return this form before 31 March to The Pensions Office, University of Oxford, c/o OUP, Great Clarendon Street, Oxford, OX2 6DP. Alternatively you can send a signed and scanned copy to [osps@admin.ox.ac.uk](mailto:osps@admin.ox.ac.uk).

Department or College

### Personal details

Title  Surname

Forenames

Date of birth  Employee number

NI number

### Cost Plan Selection

I wish to change to the cost plan I select below with effect from 1 April this year. I authorise deduction of the contributions for this cost plan from my salary from 1 April this year.

I understand that if I do not make a choice, return the form after 31 March or select more than one cost plan I will be kept in my current cost plan.

If I am a member of OSPS at more than one employer I understand that all employers will deduct contributions for the new cost plan from 1 April unless I state otherwise.

I further understand that I will not be able to change cost plan again until April next year and that cost plan contributions cannot be adjusted in a previous tax year.

Are you a member of OSPS at more than one employer?

I wish to change to the	Higher Cost Plan (7.8%)	(1/80 accrual)	<input type="checkbox"/>	Tick one box only
	Standard Cost Plan (6.6%)	(1/85 accrual)	<input type="checkbox"/>	
	Lower Cost Plan (5.6%)	(1/90 accrual)	<input type="checkbox"/>	

Signed  Date