



University of Oxford Staff Pension Scheme (OSPS)

Confirmation of member retiring

Please complete this form in full by using BLOCK CAPITALS and by ticking the appropriate boxes. Please send the completed form to the Pensions Office.

Employer

To be completed by the employer

Title Surname

Forenames

Address

 Postcode

Retirement Date / / NI Number

Type of retirement Normal Ill health Flexible

Cost Plan	Tax year of leaving	Tax year before leaving
	<i>Lower / Standard / Higher/ Tier 1 / Tier2 / Tier 3</i>	<i>Lower / Standard / Higher/ Tier 1 / Tier2 / Tier 3</i>
Employee's contributions (SalEx)	£	£
Employer's contributions (SalEx)	£	£
Employee's contributions (Non-SalEx)	£	£
Employer's contributions (Non-SalEx)	£	£
AVCs (not Prudential)	£	£

Salary changes in tax year of retirement and tax year before retirement (WTE stands for whole time equivalent)
Please include periods of unpaid leave as a change to zero pay

Date of change	Annual Salary	Hours worked	WTE hours	Annual WTE salary
/ /	£			£
/ /	£			£
/ /	£			£
/ /	£			£

Flexible Retirements only Please enter salary immediately after retirement (column headings as above)

/ /	£			£
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Parts 2 and 3 of the member's P45 are attached. Yes/No* *Please delete as applicable

I confirm that the above named retired on the date shown above and that the details shown concur with our payroll records.

Signed Date
Name Position