## **Xerox Supplies Recycling Programme**

If you do not have a fleet of Xerox devices, but need to recycle Xerox consumables on a smaller scale than using the EcoBox (<u>https://www.xerox.co.uk/about-xerox/recycling/engb.html</u>) Xerox offer a scheme to **return each Xerox item separately. Note you cannot put non Xerox consumables in the boxes.** 

This scheme involves returning each item separately in the packaging used to supply the replacement.

- Place the used cartridge in the bag of the replacement and seal with tape.
- Package the used cartridge in the box of the replacement and seal with tape.
- Print the following free post label and attach to box with tape.
- Return the box free of charge by post.

