**Product / Service:** Travel (including Car Hire, Rail, Air) and Accommodation (including Hotels and Lodgings for Business Travel)

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|  | **Negative Impacts / Risks** |  | **Positive Opportunities** |
| **Environmental** | * Vehicle fuel & emissions (carbon impact) (including delivery vehicles meeting hotel requirements)
* Laundry - use of water (natural resource) / impact of laundry products (chemicals) on environment
 | * Alternatives to travel e.g. video conferencing, Skype, online resources
* Use of public transport or a car pool, rather than driving
* Promoting conferences / meetings proximate to workplace
* Low CO2 / electric vehicles
* Educating staff/students regarding re-use of towels & bedlinen when staying in hotel accommodation
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| **Social** | * Transportation – congestion & noise impacting residents
* Working conditions of drivers / hotel workers (long hours / low pay)
* International hotel workforce (potential for issues such as child labour / poor pay & working conditions / health and safety breaches)
* Potential health & safety risks internationally – accommodation / transport may not be subject to sufficiently stringent regulation
 | * Use of public transport or park & ride rather than driving direct
* Drivers / hotel workers - local employment / living wage
* Apprenticeship opportunities
* Face to face networking essential in research activity
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| **Economic** | * Unnecessary travel
 | * Opportunities for local companies / small & medium enterprises e.g. taxi companies / car hire
* Question the need for travel / accommodation – is it necessary?
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**RELATED PROC HE:** TA / TB / TC / TD / TF / TL / TM / TP / TQ / TZ